
**Actions and meeting notes from the
Redcliffe & Temple BID
Management Board meeting
14 September 2021, via Zoom**

Attendees	
Present:	<p>Jon Bower (Chair) Hannah Lewis-Jones, WSP Phil Hodgson, Arup Joy Simmonds, Barclays Chris Swift, Spicer & Cole Matt Grimwood, TLT Imran Ali, Doubletree by Hilton William Juckes, Clarke Willmott Amy Simpson, Burges Salmon Paul Williams, Avison Young Jason Thorne, BCC Kate Banks, DAS</p> <p>Keith Rundle, Director of BIDs, Visit West Steve Bluff Redcliffe and Temple BID Beth Betts, Redcliffe & Temple BID Tom Swithinbank, Redcliffe & Temple BID Vicky Lee, City Centre BID Katherine Jewkes, Bristol Light Festival</p>
Apologies	Cllr Farah Hussain

Meeting Actions

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| <p>a) Jon Bower - arrange one to one meetings with all board members.</p> <p>b) Steve - confirm to Jon Bower if help needed with contact at BCC to arrange pigeon spikes for under Temple Bridge.</p> |
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- c) Tom - check that Black History is included as part of the Historic Tour.
- d) Beth – revisit icons to ensure a true representation of the buildings (e.g St Mary Redcliffe Church) and consider additional modern buildings.
- e) All – contact Steve with suggestions for ‘Bristol Advent’ures’ light projections (large flat surfaces) for November installations.
- f) Light Festival team - consider how we can encourage sustainable transport – bus, train,bike,scooter to the festival through a relationship with First Bus and Voi.
- g) Tom – ensure greening infrastructure workshop objectives align with the Bristol City Council declared ecological emergency.
- h) Tom – liaise with Kate Banks at DAS regarding Women’s Network representation at the greening workshops.
- i) BID Team – consider ideas to increase reach of newsletter (possible incentives).
- j) All – arrange for newsletter to be sent to Bristol employees where possible.

Meeting Notes

1

Welcome, introductions and apologies

1.1 All were welcomed to the first Redcliffe & Temple BID Management Board meeting, chaired by Jon Bower.

1.2 Apologies were noted and are recorded above.

2

Project Delivery since 1st June

2.1 Planter project with 12 planters due at the end of the month. Locations earmarked are Portwall Place and the long central reservation on Victoria Street. Subject to BCC approval.

2.2 The BID worked with Bristol Waste and the Harbour team to do a deep cleanse of the walkway under Temple Bridge. This will be repeated if the area continues to be an issue.

2.3 TAP rolled out into the Redcliffe & Temple area with four locations so far: Spicer + Cole, Bocabar, Tesco Victoria St and One Redcliffe Street. Further locations are planned when stock of the countertop devices are available.

	<p>2.4 Four 'Dr Bike' sessions have been delivered with sessions now arranged every month for Finzels Reach and Temple Quay. The BID has supported 'Cycle September' by purchasing prizes from BID businesses.</p>
<p>3</p>	<p>Planned Projects</p>
	<p>3.1 Creating and promoting a vibrant place</p> <ul style="list-style-type: none"> • The vision is for Redcliffe and Temple to be a vibrant, thriving, sustainable and welcoming area for those who live and work here. The mission is solely to introduce significant improvements for the benefit of our levy payers. These underpin everything we do. • With the launch of R&T BID we have created a collaborative approach across the three central BIDs, with the aims of efficiencies in cost, logistics, knowledge and expertise. We are collaborating management resource across the three BIDs, such as marketing and project management – whilst maintaining awareness of the individualities and differences of each area. <p>3.2 Brand</p> <ul style="list-style-type: none"> • Purpose of branding is to give R&T a new identity post-ballot. Giving the area a clear identity whilst also having a coordinated look and feel across the city bringing synergy with other central Bristol BIDs. • Using colours distinctive to BID area, featuring icons unique to the area. <p>3.3 Website</p> <ul style="list-style-type: none"> • The current website was created for us for the ballot, and it has a very different purpose now that we're up and running as BID with projects, events etc. We've considered what it now needs to deliver – showcasing our projects, events. Efficiencies here in terms of creating site which means that hosting and support costs are split across the BIDs (R&T and CCB), and efficient for us to keep updated as all on the same system and templates. <p>3.4 Christmas light projections</p> <ul style="list-style-type: none"> • Last year in National lockdown we couldn't activate Advent'ures to its full potential but it had over 2.4million reach on social media and was picked up in national press. • Launch much earlier, same time as city centre Christmas lights, for a bigger boost. • Collaborate with local choirs and bring it to life for the people using the city more so than last year. • Sites not agreed yet so any suggestions welcome. <p>3.5 Christmas Market</p> <ul style="list-style-type: none"> • At Finzels Reach and Temple Quay (subject to Homes England agreement) proposed, to get people back to offices. <p>3.6 Winter Lights</p> <ul style="list-style-type: none"> • The plan is to have winter lights in trees on Victoria Street, to improve vibrancy, welcoming and safety on a key route in the city centre. We're awaiting confirmation the council this is feasible / whether we can

	<p>move to a full proposal – Steve has sent a document to Jason Thorne on this who is in broad agreement with the idea.</p> <p>3.7 Love Bristol</p> <ul style="list-style-type: none"> • Use the established B2C Love Bristol brand to boost our activations. After three national lockdowns the BCC BID recognised the need to attract people back to the city. This was summed this by the organising thought ‘love the Bristol you have missed’ and the ‘Love Bristol’ campaign was launched. The campaign reflects the collective emotional response to the staged release from the lockdowns and invites everyone to ‘Love Bristol’. <p>3.8</p> <p>Green Infrastructure Strategy project planned for November – February. Four workshops planned for November, Survey, Walking Tours. The aim is to get an understanding of how the BID can work with other stakeholders in the city, especially landlords to deliver green infrastructure improvements.</p> <p>3.9</p> <p>Discussions are ongoing regarding the cleansing contact for the BID, challenges include balancing use of electrical vehicles with capability as well as availability of vehicles.</p> <p>3.10</p> <p>Discussions are ongoing regarding our waste consolidation project with Veolia, this is set to launch this winter.</p> <p>3.11</p> <p>First networking event planned for the 2nd of November in the form of a networking breakfast – thank you to Imran at the DoubleTree by Hilton for hosting.</p>
4	Learnings from London
	<p>4.1 Tom visited four London BIDs in July, visit focussed primarily on Sustainability and the Public Realm. Good relationships built with all BIDs with an open invite to contact them with future questions and regarding other projects</p> <p>4.2 Key learnings for Sustainable Transport and Public Realm Improvements are contained on the attached slides.</p>
5	BID Finance
	<p>5.1 Levy collection rate for BID year 1 as at end of August is 53%.</p> <p>5.2 Difficult to compare with year 1 of other BIDs due to timing of bills potentially arriving in empty offices during the pandemic.</p> <p>5.3 Income and costs are included on the attached slides.</p>

	<p>5.4 The Carry Forward contingency to carry forward to BID year 2 is forecasted at £19.6K.</p>
6	Budget
	<p>6.1 The expenditure budget will be adjusted to account for any shortfall in levy collection.</p>
7	Future meetings
	<p>7.1 Meetings will take place 4 times a year. Next meeting date will now be Wednesday January 12 2022 at 10am rather than December 15 2021 to maximise attendance and the improved availability of levy collection data.</p> <p>7.2 The next meeting will hopefully take place at Womble Bond Dickinson (thank you Jon). Aim to move location for each meeting.</p>