

Actions and meeting notes from the Redcliffe & Temple BID Advisory Board meeting

12th October 2023, Runway East Bristol Bridge

Attendees	
Present:	<p>Steve Bluff, Redcliffe & Temple BID Tom Swithinbank, Redcliffe & Temple BID Fran Inman, Redcliffe & Temple BID Jon Bower, WBD (Chair) Amanda French, Clarke Willmott Charlotte Raynes, DAS Jason Thorne, BCC Matt Grimwood, TLT Paul Williams, Avison Young Phil Hodgson, Arup</p>
Apologies	<p>Amy Simpson, Burges Salmon Cllr. Farah Hussain Cllr. Ani Stafford Townsend Chris Swift, Spicer & Cole Helen Richardson, WSP Joy Simmonds, Barclays Kate Banks, DAS Steve Devine, The Leonardo Hotel Victoria Matthews, Business West</p>

Meeting Actions

- a) Steve to brief Jon B on Temple Way underpass CIL issues to escalate delays to Cllr. Don Alexander.
- b) Tom to consider forming friends' groups to support parks and meadow maintenance
- c) Tom to consider best way to signpost the BIDs tree lights programme through signage .
- d) Fran update at next meeting on data relating to impact on crime/asb statistics of safety /BCRP projects.
- e) We have shared the BIDs Consultation Response to the Development and Delivery Plan for Bristol City Centre and Castle Park. Any questions or comments to Tom.
[Read the Visit West BIDs response here.](#)

- f) All Board to feedback on proposed boundary changes for 2025 by November 2023
- g) All Board to sign up for the annual review meeting on 8th November at AHMM if available [Redcliffe & Temple BID Annual Review & Update - Redcliffe & Temple BID \(redcliffeandtemplebid.co.uk\)](https://redcliffeandtemplebid.co.uk)
- h) All Board: Please share the mid term survey with your staff before 19th October
There's a chance to win a £150 Love Bristol Gift Card!
[Redcliffe & Temple BID Mid-Term Survey \(surveymonkey.co.uk\)](https://surveymonkey.co.uk)

Meeting Notes

1	Welcome, introductions and apologies
	<p>1.1 Jon opened the meeting and thanked everyone for attending</p> <p>1.2 The Board introduced themselves for the benefit of Fran.</p> <p>1.3 Apologies as noted above.</p>
2	Creating and maintaining quality spaces
	<p>2.1 Tom updated the group on the GIAP actions progress and current priorities and activities. Jon offered to support with the Temple Way underpass CIL delays.</p> <p>2.2. BID due to meet the new BCC Director of Place, Alex Hearn to outline support and discuss potential partnership work.</p> <p>2.3 Tom has met with the Mangers of One Redcliffe Street and TLT regarding an outdoor installation in 2024 and permission and some funding has been confirmed from the building owners, Schrodgers.</p> <p>2.4 The Winter Lights programme has expanded to 2 further locations in Portwall Gardens and the Central Church grounds. Jon asked if the BID could add nearby signage to promote that they are organised and funded by the BID. A further social media campaign will highlight this project in November.</p>
3	Improving sustainability and the environment
	<p>3.1 .Tom updated the group on Bex Shreeve's progress on meeting businesses and developing case studies and shorter blogs on Climate Action Plans, recognising we need to engage smaller businesses on this opportunity.</p> <p>3.2 The next BGCP and BID focus will be supporting a campaign to engage suppliers and enable improved reporting of scope 3 emissions.</p> <p>3.3 The water to resource event at the Halo building with excellent presentations from 3 experts from Wessex Water, Osborne Clarke and Arup was well attended and with new contacts for the BID.</p>

	Tom is liaising with Wessex Water to see if there are opportunities to partner on a pilot project.
4	Creating and promoting a vibrant place
	<p>4.1 Steve updated the group on the success of the Love Bristol Gift Card to date and shared detail of the upcoming November 1 webinar on the switching to our local corporate gift card with 2 guest speakers and local case studies.</p> <p>4.2 Steve updated the group on the Bristol Light Festival 2024 and shared potential installations and locations that are still being negotiated.</p> <p>4.3 Steve updated the group on the 15' "Elf on the Shelf" campaign for Christmas 2023 being organised in conjunction with Plaster PR and has had positive building management and business support. Phil asked if there were merchandising opportunities with the brand, and this is being explored along with including the launch of Bristol Monopoly and other PR events.</p> <p>4.4 Steve confirmed the Bristol & Weston Hospital Charity Christmas Star concert on 14th Dec along with TreeFest 7-10 December being held at St Mary Redcliffe Church will be supported by the BID.</p> <p>4.5 Steve outlined the plans to partner with Insane Root who are planning a 6-8 week production of Henry V in Temple Church Gardens in the summer of 2024 subject to Arts Council funding, with opportunities for VIP and local community events as well as extensive PR.</p>
5	Connecting and representing businesses
	<p>5.1 . Steve updated the group on the BID mid-term survey which runs until 20th October and asked for support to complete and share it amongst their teams. Currently responses stand at a healthy 90.</p> <p>5.2 Steve updated the group on the training hub successes and the positive responses to attendees. 16 new courses have been added in Q3.</p> <p>5.3 Steve update the group on the production of the 2023/24 billing leaflet, the 2023 Annual Report and the upcoming BID Annual Review and Update meeting on November 8 at AHMM, all of the board are welcome to attend with catering by the Square Food Foundation a local CIC.</p> <p>5.4 Tom updated the group on the 3 BID's response to the city centre Development and Delivery Plan which was generally supportive and will be sent with the note to the board. We will offer support to BCC to progress the 2024 Castle Park plans.</p>
6	Building a safe and caring community
	<p>6.1 Fran updated the group on the BID's approach to partnership work with BCC and key city stakeholders in the place management and safety and crime and her work on the Business Crime Reduction Partnership (BCRP). Phil asked for stats to show the impact on crime/ASB numbers to be shared at the next meeting.</p> <p>6.2 Steve updated the group on the Equity and Diversity and Inclusion partnership work and opportunities for businesses to work with Babbasa on EDI Health checkers and recruitment services. This was launched at BT Assembly recently and will be followed up on 16 October with a lunch and learn event at Foot Anstey.</p>

	6.3 Steve updated the group on the £100K donations to TAP for Bristol and the +£12K match funded raised by RSM through a charity of the year partnership.
7	Finances
	7.1 Steve updated the group on the budget and income which has increased vs forecast due to a 96% levy collection rate. 7.2 A list of current levy payers will not be shared by BCC with the BID until the current BID regulations are updated by DLUHC. A recent paper has been issued by the 3 main BID industry bodies outlining the national need for a BID regulation update. (A list will be shared by BCC at the time of the ballot).
8	Proposed BID Boundary changes for 2025
	8.1 Tom and Steve outlined the proposed BID boundary change options; the rationale and impact being considered for the next ballot in 2025 and the presentation will be shared with the board and BCC for consideration. Steve asked for any comments and suggestions as soon as possible once the document had been absorbed and considered.
9	AOB
	9.1 The proposed dates for the 2024 meetings are planned for Thursdays at 10am on: January 25, April 25, July 18 and 17 October. 9.2 The BID Advisory Board terms of reference requires the Advisory Board membership to be reviewed at 3 year intervals which will be in June 2024. This will be discussed at the January 25 meeting. 9.3 Jason updated the group on the new food and clothing markets on Wednesday and Fridays at St Nick's Market. 9.4 Tom noted that the transport changes to Victoria Street will go through Statutory Consultation in October and then to BCC Cabinet with the aim to start work in Winter 2024.